

Pinal County Tech Prep Quarterly Board Meeting Minutes

May 11, 2009

Pinal County School Office

Submitted by Michelle Martinez

In Attendance: Alma Farrell, Tracey Celaya, Phyllis Santa-Maria, Gary Faulkenberry, Jan Ferguson, Janice Pratt, Mike Glover, Michelle Martinez, Valerie Garcia, Rick Nielsen, Polly Abraham

Excused or Absent: Linda Hughes

I. Presentation of Tech Prep Website by Janice Pratt

- The website has been created; Janice showed the ease of navigation.
- Decisions will need to be made regarding: where to house (our own server?), cost, etc.
- Soon, the website will have a form for students to access to request TP credit.
- Janice will send a postcard to students over the summer with directions for finding this form and requesting TP credit; some schools will still create TP certificates this year during the transition
- There will be a training in June/July; Janice will invite everyone.

TASK: Please send Janice your 2008 and 2009 graduated or graduating seniors who have earned TP credit and CC Alma. Please send in EXCEL. Janice will generate the postcards from the list you send her.

II. Presentation of Spinitar products by Todd Courvisier

- Products include poster maker, dye cut machine, and awards maker.
- Schools can purchase in pieces and add every year.
- Both Tracey and Phyllis have these products if you have questions about their successes.
- Todd's contact info: toddc@spinitar.com. Cell: 480-235-4557...office: 480-986-9373.

III. Proposed Grant Objectives, Budget 2009/2010, and Calendar

- Input was given as Alma presented each goal and objectives within it.
- Alma will revise the grant and send copies when completed.

TASK: Alma will email a list of articulated programs per school. Please make any changes and email back to her within a week. (example: if you have added an articulate program this year that is not on the list)

- The overall budget was cut; discussion on how to fund it took place.
- Equity was discussed, as we now have three school districts with multiple schools (Coolidge, Casa Grande, and Florence). We came to a general consensus that stipend would be paid to teachers/staff who attended TP PD opportunities, and that would be based on the attendance list. This would mean that no one would have an overall school budget, but that Alma would generate payment through Tonya.

TASK: Please email Alma a list of potential PD attendees from your school. Include yourself, CTE staff, counselors, and any academic teachers who might attend next year.

- Calendar dates and places were discussed; Alma will revise and email out.

IV. Four Star Report

- Everyone was given time to complete this report and turn in to Alma.
- If you have not finished this report, please do so ASAP and email to Alma.

V. Reminder on 2009/2009 Budget!!!!

- Please spend money by June 1
- Remember to pay out of your district budget and bill Tonya
- You must prepare the Local Director stipend of \$700.00 in this same manner.

VI. Plus/Delta and Meeting Culmination